

Criminal Background Check

All proposed guardians **other than attorneys, certified guardians or corporate fiduciaries** are subject to a criminal history background check. The name and date of birth background check will be performed by the JBCC if the liquid estate value of the guardianship is less than \$50,000.

If the liquid estate value is \$50,000 or more, a digital fingerprint background check must be completed. It is the responsibility of the person applying for appointment as guardian to submit digital fingerprints when required. Information will be provided by JBCC to obtain digital fingerprints through Texas Dept. of Public Safety (DPS) when applicable.

- The background check must be delivered to the court at least 10 days before the hearing on the application for guardianship – please allow sufficient time for processing before the hearing date (it could take up to two weeks).
- The method for obtaining a criminal history record depends on the assets of the ward's estate.
- Please be aware that we must have a registration form from you before we can provide the instructions, service code and disclosure language that is required to make your fingerprinting appointment.
- Please do not rely on information or forms that you receive from a source other than the JBCC and its staff. Doing so may result in your having to be re-fingerprinted, and thus delays in processing your registration.
- Attorneys, certified guardians, and corporate fiduciaries are not required to have a criminal history background check conducted.